



South Fork Physical Therapy

950 Baker Hwy Suite 7
Huntsville, TN 37756
Phone (423) 663-3443
Fax (423) 663-3493

530 Industrial Lane
Oneida, TN 37841
Phone (423) 569-3443
Fax (423) 569-2616

1010 Old Hwy 127 South
Jamestown, TN 38556
Phone (931) 879-4066
Fax (931) 879-4071

Paid Time Off Request

Employee Name: _____

First Working Date Off: _____

First Working Date Returned: _____

Date of Request: _____

Employee Signature: _____

____ Approved
____ Not Approved

Reason: _____

For Office Use Only:

Available PTO: _____

Supervisor Signature: _____ Date: _____